OFFICIAL PROCEEDINGS

ST. BERNARD PORT, HARBOR AND TERMINAL DISTRICT

REGULAR MONTHLY MEETING – JANUARY 10, 2012

The Board of Commissioners of the St. Bernard Port, Harbor and Terminal District met in regular session on Tuesday, January 10, 2012, at 12:00 noon in the boardroom of its office located at 100 Port Boulevard, Chalmette, Louisiana.

After the Pledge of Allegiance, roll was called.

Members present were: Mr. Bradley J. Cantrell, President; Mr. Elton J. LeBlanc, Vice President and Mr. P. James DiFatta, Treasurer. Absent was Mr. Harold J. Anderson, Secretary and Mr. Charles H. Reppel, Commissioner. Also present were Dr. Robert J. Scafidel, Executive Director; Ms. Denise Griffin, Executive Secretary; Mr. Drew Heaphy, Director of Administration/Planning Services; Mr. Jim Lawler, AON Risk Services Southwest, Inc.; Mr.’s David Fennelly, Gary Poirrier and Cy Hill, Associated Terminals of St. Bernard; Mr. Suresh Shah, Burk-Kleinpeter, Inc.; Mr. John Mack, Colex & Associates; Mr. Reed Henderson and Mr. Jim Simmons, N-Y & Associates.

President Cantrell announced that the floor was open for nominations for the office of President.

Mr. DiFatta nominated Mr. LeBlanc for the office of President. Mr. Cantrell seconded the nomination. President Cantrell closed nominations and called for the vote.

The Board voted two (2) yeas and one (1) abstaining to elect Mr. LeBlanc President by acclamation.

President LeBlanc announced that the floor was open for nominations for the office of Vice President.

Mr. Cantrell nominated Mr. Anderson for the position of Vice President. Mr. DiFatta seconded the nomination. President LeBlanc closed nominations and called for the vote.

The Board voted two (2) yeas and one (1) abstaining to elect Mr. Anderson Vice President by acclamation.

President LeBlanc announced that the floor was open for nominations for the office of Secretary.

Mr. LeBlanc nominated Mr. Cantrell for the position of Secretary. Mr. DiFatta seconded the nomination. President LeBlanc closed nominations and called for the vote.

The Board voted two (2) yeas and (1) abstaining to elect Mr. Cantrell Secretary by acclamation.

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President LeBlanc announced that the floor was open for nominations for the office of Treasurer.

Mr. LeBlanc nominated Mr. DiFatta for the position of Treasurer. Mr. Cantrell seconded the nomination. President LeBlanc closed nominations and called for the vote.

The Board voted two (2) yeas and one (1) abstaining to elect Mr. DiFatta Treasurer by acclamation.

On motion of Mr. Cantrell, seconded by Mr. DiFatta, the Board unanimously approved the minutes of the regular meeting held on December 13, 2011.

President LeBlanc asked if there were any public comments in accordance with R.S. 42:5(D). President LeBlanc recognized Mr. John Mack who updated the Board on the status of the legislature, dredging, Highway Bill and Security and Tiger Grants. The Board thanked Mr. Mack for his update.

On motion of Mr. Cantrell, seconded by Mr. DiFatta, the Board unanimously approved authorization for the Executive Director to enter into a lease agreement with David J. Senez, Jr. for Approximately 191.10 linear feet of river frontage and batture property in Meraux, Louisiana.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, the Board unanimously approved authorization for the Executive Director to enter into a lease agreement with Eileen E. Graff Ballard wife of /and Fletcher Michael Ballard for approximately 101 linear feet of river frontage and batture property in Meraux, Louisiana.

On motion of Mr. Cantrell, seconded by Mr. DiFatta, the Board unanimously approved an Act of Clarification, Amendment and Ratification of Lease Agreement with Burt Lattimore, et ux adding approximately 987 linear feet of river frontage and batture property in Meraux, Louisiana.

On motion of Mr. Cantrell, seconded by Mr. DiFatta, the Board unanimously approved Change Order No. 1 for Southern Services and Equipment Inc. relating to the Removal of Existing Guard Station and Installation of New Guard Station project. An overrun of $872.00 and addition of 25 days to the contract.

On motion of Mr. Cantrell, seconded by Mr. DiFatta, the Board unanimously approved Change Order No. 005 for Stallings Construction Company, Inc. relating to the Arabi Terminal Office Building project. An overrun of $79,942.08 and addition of 59 days to the contract.

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Mr. Heaphy was not in the Board room, so the Board addressed Item No. 12.

On motion of Mr. Cantrell, seconded by Mr. DiFatta, the Board unanimously approved for the Executive Director to enter into a professional services contract with Mr. Reed Henderson for consulting services relating to acquiring funding and any other legislative matters.

President LeBlanc recognized Mr. Heaphy who gave the Finance Report. Mr. Heaphy reported on the operating and capital budgets. Mr. Heaphy also reported on professional services and Lessee Arrears. The Board discussed the Finance Report and Mr. LeBlanc asked that the Executive Director contact Hamilton’s and inform them that their lease in arrears will be forwarded to the District Attorney’s Office. President LeBlanc thanked Mr. Heaphy for his report.

The Board recognized Mr. Lawler who reviewed the renewal insurance package.

On motion of Mr. LeBlanc, seconded by Mr. DiFatta, the Board unanimously approved to accept the renewal Insurance Package for policies ending January 29, 2012, upon the recommendation of the Agent of Record (AON).

President LeBlanc recognized Dr. Scafidel who gave the Executive Director’s Report. Dr. Scafidel reported on Construction, Master Plan, Domino Road, Potline 9 Slab, Intermodal Road Repair, Accident – Turning Dolphin, Accident – Fenders, Appropriation Trial Date – February 1, 2012, Bumble Bee, Cargo Stats and 2012 Annual Report.

President LeBlanc asked if there were any Old Business. Not hearing from anyone, he continued with the meeting.

President LeBlanc asked if there were any New Business. Not hearing from anyone, he continued with the meeting.

On motion of Mr. DiFatta, seconded by Mr. Cantrell, the meeting was adjourned.

/s/ Bradley J. Cantrell, Secretary